CHESPROcott HEALTH DISTRICT
1247 HIGHLAND AVENue • CHEShire, CONNECTICUT 06410
PHONE (203) 272-2761 • FAX (203) 250-9412 • www.chesprocott.org

Maura A. Esposito RS, MPH  Director of Health

JOB OPENING

Chesprocott Health District is seeking to employ a full-time

SANITARIAN

Chesprocott Health District is centrally located and serves the rural communities of Cheshire, Prospect and Wolcott. We serve over 56,000 residents and are currently seeking to hire a full-time Sanitarian.

QUALIFICATIONS

The candidate should be certified in Food Service Inspections and Phase I Subsurface Sewage Certified. Phase II Subsurface Sewage certification is preferred. Registered Sanitarian certification or eligibility for exam within 1 (one) year is preferred. Must have a BS in public or environmental health or a related field; communicate effectively and problem-solve with the public; have computer skills and the ability to work safely and independently.

RESPONSIBILITIES

The Sanitarian will investigate health, environmental, and nuisance complaints; inspect daycare centers, public pools, salons, and respond to housing complaints. The Sanitarian shall inspect foodservice establishments, subsurface sewage disposal systems, and water supply wells, for compliance with Federal, State, and local codes and ordinances.

SALARY/BENEFITS

Salary commensurate with qualifications and experience. Health Insurance benefits include dental and vision. Retirement and life insurance policies are provided. A company contributing retirement plan is offered along with employee contributing packages. Use of company vehicle during work hours is provided. 35-hour work week.

Please forward letter of interest and resume to the Director of Health

Chesprocott Health District
Maura Esposito, MPH
1247 Highland Ave
Cheshire CT 06410

Deadline for submitting: Open until filled.  

EOE
CHESPROCOTT HEALTH DISTRICT

REPORTS TO: Chief Sanitarian  DATE APPROVED: 3/16/2016
STATUS: Non-exempt

POSITION SUMMARY:
Performs inspections including food service, soil testing, septic installations of both new and repairs, water supplies, cosmetology salons, day cares and public pools. Responds to nuisance complaints and public health emergencies. Collects samples/data and interprets the results. Participates in educational programs for the regulated community and the public. Evaluates proposals, approves plans and issues permits. Enforces the Connecticut Public Health Code and other applicable local, state and federal regulations.

JOB DUTIES AND RESPONSIBILITIES:

- Performs inspections and investigations and provides enforcement of the Connecticut Public Health Code, and any other applicable federal, state, and local laws.
- Performs inspections at food service establishments and temporary food events. Ability to review plans for new/altered and temporary food service operations. Ability to discuss findings and provide education, interpretation of codes, and recommendations to food service operators.
- Evaluates well and sewage disposal system applications and performs onsite soil testing evaluations prior to issuing permits. Completes onsite inspections of subsurface sewage disposal systems. Ensures proper documentation is collected and recorded.
- Proficient in evaluating soil and onsite conditions for septic suitability.
- Reviews engineered and non-engineered septic plans.
- Performs day care, public pool and salon inspections.
- Investigates nuisance complaints.
- Documents information obtained during all investigations in a clear manner.
- Collects samples for laboratory analysis. Submits samples to lab and interprets results, as needed.
- Prepares reports, letters, orders, and follow-ups as required by his/her supervisor and/or the Director of Health.
- Participates in preparing, providing and teaching educational programs.
- Stays abreast of environmental health information be willing to attend educational seminars, webinars and other sources of education.
- Maintains confidential personal information that must be safeguarded to prevent damage to client’s lives or reputations. Utilizes sound judgement and caution in communications with individuals inside and outside the department.
- Attends in-service training and meetings as required by Director of Health and may serve on various committees.
- Seeks assistance and guidance from his/her supervisor.
- Trains and works with junior staff.
- Performs other tasks as may be required by his/her immediate supervisor or the Director of Health.
- Collaborates in the development of and contributes to individual, team and Departmental quality improvement and evaluation activities.
- Partners with the Emergency Preparedness Coordinator as an “on-call” resource and support for the emergency needs of the communities.
- Assists in the planning for and response to natural and man-made emergencies.
- All Chesprocott Health District employees have an emergency response role and may be expected to respond to threats to the public’s health; these may include, but are not limited to, requirements to work longer hours, nights or weekends, and to perform duties different than the daily routine.

Affirmative Action / Equal Employment Opportunity Employer
EDUCATION, EXPERIENCE AND OTHER JOB REQUIREMENTS:

- Bachelor Degree from an accredited college. Prefer degree in Public Health or closely related to public health (i.e. environmental health, biology, geology, chemistry).
- Has knowledge of principles, practices, of laws relating to public health.
- Currently holds a Registered Sanitarian (RS) certificate recognized by the State of Connecticut.
- Must have minimum 2 years' experience as Sanitarian experience.
- Currently a State of Connecticut Certified Restaurant Inspector and must maintain certificate requirements while employed.
- Currently Phase I and II Subsurface Sewage Certified.
- Willing to take and pass the Certified Lead Inspector Course within 1 year of hire.
- Willing to take and pass the FEMA Incident Command System #100 certification within 3 months of hire.
- Shows initiative, enthusiasm and creativity
- Must have excellent communication skills both oral and written as well as strong interpersonal skills to develop and maintain working relationships with other outside agencies and the public.
- Must be able to work in adverse weather conditions and meet the physical demands of the position.
- Must be proficient in Word, Excel, PowerPoint, and Outlook.
- Must have a valid driver’s license.

SPECIAL REQUIREMENTS:

- Must be willing to periodically undergo tests or immunizations for communicable diseases.
- Must be willing to work occasional nights, weekends, or holidays.

WORKING CONDITIONS:

- Subject to outdoor field work which may include inclement weather such as snow/ice, cold, heat, noise, wetness/humidity, vibrations, sudden temperature changes and poor illumination at the job site or due to travel on the job. Field locations may subject worker to communicable diseases, raw sewage, mud, food service equipment, vectors (mosquitos and ticks), fleas, chiggers, pathogens, snakes, poison ivy, toxics, hazardous materials, chemicals and animals.
- May be subject to hazards from moving parts of mechanical equipment such as backhoes.
- May occasionally be exposed to hostile clients who may include threats, harassment and bribery.

PHYSICAL REQUIREMENTS:

- Ability to engage in climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, lifting, grasping, feeling, writing, and other repetitive motions.
- Occasional exertion of up to 50 pounds of force to move objects and/or 20 pounds of force frequently and/or up to 10 pounds of force constantly to move objects.
- Vision ability must be sufficient to read and complete written and typed correspondence and operate a motor vehicle.
- Hearing and speaking ability sufficient to carry on a conversation with other individuals in person and on the phone.
- Performs complex tasks requiring independent knowledge and its application to non-routine situations.