

CHESPROCOTT HEALTH DISTRICT
1247 Highland Avenue
Cheshire, CT 06410-1657

BOARD OF DIRECTORS (BOD) MEETING
Draft Minutes from Board Special Committee
Monday, April 3, 2023
2:00 p.m.

Present: Elizabeth Normand; Maria Benvenuto (phone); Lauren Backman; Sean Kimball, Andy Giordino (phone), Barb Ecke

Also present:

Maura Esposito, Director of Health (DOH), Chesprocott Health District (CHD); Darlene Miakos, Office Manager, Chesprocott Health District

The Special meeting was called to order at 1:02 p.m.

I. Roll Call

The roll call showed a quorum was present because all town representatives were present

II. Building Discussion

The Board discussed the protocol for calling Special Meetings like this. The DOH explained this was past protocol. When she is notified of a property for sale, she notifies the Chairperson. The Chairperson then decides if the property warrants a discussion of the board. This protocol will continue per board discussion.

The Board discussed the recent property that was visited by both DOH and Chairperson Normand. The building has lots of potential and the location is superb but the parking is too limited for our needs.

DOH received a series of questions from L.Blackman prior to this meeting. The DOH replied to all the questions and submitted those responses to all board members. These questions ranged from asking about present staffing to future staffing needs, future rooms sizes needed for staff, training needs, storage needs, clinic spacing needs, projected increases of services due to unforeseen situations such as increased TB cases, vector diseases and future mass vaccination needs. The questions also asked about the Emergency Operations Center needs, drive trough capabilities, document retention storage needs, educational supplies storage needs, Office Administration needs including human resource space needs, parking needs, visitor entrance needs, security needs both inside and outside the office, and break area needs for out staff.

The Board decided to visit the Arts Place of Cheshire as board member Sean Kimball had suggested. DOH will follow up with Cheshire Town Managers Office to make these arrangements.

Adjourn: L. Backman made a motion to adjourn. Seconded by B.Ecke.
All in favor. Meeting concluded at 1:35 pm.

Maura A Esposito

Submitted,

Maura A. Esposito
Acting Secretary