



CHESPROCOTT HEALTH DISTRICT

1220 WATERBURY RD. CHESHIRE, CONNECTICUT 06410

PHONE (203) 272-2761 • FAX (203) 250-9412 • www.chesprocott.org

Chesprocott Board of Directors Meeting Agenda

Cheshire Town Hall, Room # 207

84 South Main Street

Wednesday, September 18, 2024, 5:30 pm.

Agenda:

- I. Roll Call
- II. Welcome
 - a. Charles Motes, RS, MPH, Director of Health
 - b. Jim Jinks, Cheshire Town Council member -Appointment as CHD BOD member representing Town of Cheshire
- III. Approve Minutes
 - a. August 15, 2024, Special Meeting-Executive Session
 - b. August 21, 2024, Regular Board Meeting
 - c. August 21, 2024, Special Meeting-Executive Session
 - d. September 10, 2024, Special Meeting-Executive Session
- IV. Communications
 - a. Letter to CT DPH Commissioner, M. Juthani, MD -Appointment of Charles Motes, RS, MPH as Director of Health
 - b. Reassignment of Acting Director of Health to her previous position as Health Educator
 - c. Resignation of Lily Pawloski, Emergency Response Coordinator
 - d. Resignation of Michael Milone, Board member, representing Town of Cheshire.
 - e. Appointment of Board member, Jim Jinks, Representing Town of Cheshire
 - f. CT DPH 2025 Per Capita funding
- V. Officer Positions
 - a. Executive Board, Nominating, and Finance
 - b. Committees: Building, Bylaws and Personnel
- VI. Committee Reports
 - a. Finance
 - i. Monthly Financial report

Chesprocott Health District

ii. Expense allocations to date related to Capitol Improvement Project

VII. Division Report

a. Director and/or Acting Director of Health Report

VIII. Old Business

- a. Review table of Staff Salary adjustments from 2022 to 2024.
- b. Discussion of CHD Food Service - Restaurant Inspections
- c. Update on 1220 Waterbury Road Renovation: Design-Bid-Build Process.
- d. Willscot Mobile Office Trailer: Status of issues with trailer upon delivery and installation.

IX. New Business

- a. Status of Flu vaccine delivery and 2024 flu clinics
- b. Status of MRC Vaccinators

X. Adjournment

Executive Session Board Meeting following September 18, 2024, Regular BOD Meeting:
Pursuant to CGA: Sec 1-200 (6): (B) Pending Litigation.

2024 BOD Meeting Schedule:

- September 18, 2024, 5:30 pm. Location: Cheshire Town Hall
- October 16, 2024, 5:30 pm. Location: Town of Prospect: TBD
- November 20, 2024, 5:30 pm. Location: Town of Wolcott: TBD
- December 18, 2024, 5:30 pm. Location: Cheshire Town Hall