



CHESPROCOTT HEALTH DISTRICT

1220 WATERBURY RD. CHESHIRE, CONNECTICUT 06410

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Chesprocott Board of Directors Meeting Agenda
Prospect Park & Recreation Dept. Room # 204
12 Center St. Prospect, CT 06712
Wednesday, October 16, 2024, 5:30 pm.

Agenda:

- I. Roll Call
- II. Welcome
- III. Approve Minutes
 - a. September 10, 2024, Special Meeting-Executive Session
 - b. September 18, 2024, Regular Board Meeting
 - c. September 18, 2024, Special Meeting-Executive Session
- IV. Communications
 - a. Hearst media/Cheshire Herald Article: 17 Cheshire Food Establishments Cited for Violations (10/03/24)
 - b. CT Citizen article on new CHD Health Director
 - c. Republican American article on new Chesprocott Health Director (9/22/24)
 - d. Social media postings: CHD response to Cheshire Community Forum and Twitter
- V. Committee Reports
 - a. Finance
 - i. Monthly Financial report
 - ii. Expense allocations to date related to Capitol Improvement Project
- VI. Division Report
 - a. Director of Health Report
- VII. Old Business
 - a. Status of open Chesprocott Staff Positions
 - b. Review table of Staff Salary adjustments from 2022 to 2024.
 - c. Discussion of CHD Food Service - Restaurant Inspections
 - d. Update on 1220 Waterbury Road Renovation: Design-Bid-Build Process.
 - e. Willscot Mobile Office Trailer: Status of issues with trailer upon delivery and installation.
 - f. Status of CHD MOU to Town of Cheshire
 - g. Elim Park updated MOU

Chesprocott Health District is an equal opportunity employer

Chesprocott Health District

- h. Status of Food Service Software
- i. Review CHD BOD approval for \$50,000 Willscott trailer installation/removal
- j. Review CHD BOD approval of Grant Submission process
- k. Status of CT DPH 2025 Per Capita Grant
- l. Past BOD Resolutions
- m. Status of Signatures for STIF Account

VIII. New Business

- a. CHD Social media process
- b. Update on 2024 flu clinics
- c. 2025 Calendar of CHD BOD meetings with meeting location
- d. Conflict of Interest Policy

IX. Adjournment

Executive Session Board Meeting following October 16, 2024, Regular BOD Meeting: Pursuant to CGA: Sec 1-200 (6): (B) Pending Litigation.

2024 CHD BOD Meeting Schedule:

- October 16, 2024, 5:30 pm. Location: Town of Prospect. Park & Rec: Rm# 204
- November 20, 2024, 5:30 pm. Location: Town of Wolcott: TBD
- December 18, 2024, 5:30 pm. Location: Cheshire Town Hall

2025 CHD BOD Meeting Schedule:

- January 15, 2025, 5:30 pm: Cheshire Town Hall, Cheshire, CT
- February 19, 2025, 5:30 pm: Prospect Town Office, Prospect, CT
- March 19, 2025, 5:30 pm: Wolcott Town Office, Wolcott, CT
- April 16, 2025, 5:30 pm: Cheshire Town Hall, Cheshire, CT
- May 21, 2025, 5:30 pm: Prospect Town Office, Prospect, CT
- June 18, 2025, 5:30 pm: Wolcott Town Office, Wolcott, CT
- July 16, 2025, 5:30 pm: Cheshire Town Hall, Cheshire, CT
- August 20, 2025, 5:30 pm: Prospect Town Office, Prospect, CT
- September 17, 2025, 5:30 pm: Wolcott Town Office, Wolcott, CT
- October 15, 2025, 5:30 pm: Cheshire Town Hall, Cheshire, CT
- November 19, 2025, 5:30 pm: Prospect Town Office, Prospect, CT
- December 17, 2025, 5:30pm: Wolcott Town Office, Wolcott, CT