



CHESPROCOTT HEALTH DISTRICT

1220 WATERBURY RD. CHESHIRE, CONNECTICUT 06410

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Chesprocott Board of Directors Meeting Agenda
Wolcott Town Hall, 2nd Floor Meeting Room
10 Kenea Ave, Wolcott, CT 06716
Wednesday, November 20, 2024, 5:30 pm.

Agenda:

- I. Roll Call
- II. Welcome
- III. Approve Minutes
 - a. October 16, 2024, Regular Board meeting
 - b. October 16, 2024, Special Meeting-Executive Session
- IV. Communications
 - a. Resignation of Board member, Andy Giordino, Town of Wolcott representative.
- V. Committee Reports
 - a. Finance
 - i. Monthly Financial report
 - ii. Expense allocations to date related to Capitol Improvement Project
- VI. Division Report
 - a. Director of Health Report
- VII. Old Business
 - a. Status of Chesprocott Staff Positions
 - b. Review table of Staff Salary adjustments from 2022 to 2024.
 - c. Update on 1220 Waterbury Road Renovation
 - d. Willscot Mobile Office Trailer: Status of issues with trailer upon delivery and installation.
 - e. Status of CHD MOU with Town of Cheshire
 - f. Status of Food Service Software
 - g. Status of Signatures for STIF Account: Creation of chesprocott.org emails for board members
 - h. Status of Syntrio Complaint Hotline
- VIII. New Business
 - a. Development of Conflict-of-Interest Policy

Chesprocott Health District is an equal opportunity employer

Chesprocott Health District

- b. Status of CHD Employee Handbook (Last updated June 2018)
- c. Status of CHD Bylaws (Last updated May 2018)
- d. Status of State of CT, Conveyance of 2 acres of land on Sandbank Rd. Cheshire, CT (May 2022)

IX. Adjournment

Executive Session Board Meeting following November 20, 2024, Regular BOD Meeting:
Pursuant to CGA: Sec 1-200 (6): (B) Pending Litigation.

2024 CHD BOD Meeting Schedule:

- December 18, 2024, 5:30 pm. Location: Cheshire Town Hall

2025 CHD BOD Meeting Schedule:

- January 15, 2025, 5:30 pm: Cheshire Town Hall, Cheshire, CT
- February 19, 2025, 5:30 pm: Prospect Town Office, Prospect, CT
- March 19, 2025, 5:30 pm: Wolcott Town Office, Wolcott, CT
- April 16, 2025, 5:30 pm: Cheshire Town Hall, Cheshire, CT
- May 21, 2025, 5:30 pm: Prospect Town Office, Prospect, CT
- June 18, 2025, 5:30 pm: Wolcott Town Office, Wolcott, CT
- July 16, 2025, 5:30 pm: Cheshire Town Hall, Cheshire, CT
- August 20, 2025, 5:30 pm: Prospect Town Office, Prospect, CT
- September 17, 2025, 5:30 pm: Wolcott Town Office, Wolcott, CT
- October 15, 2025, 5:30 pm: Cheshire Town Hall, Cheshire, CT
- November 19, 2025, 5:30 pm: Prospect Town Office, Prospect, CT
- December 17, 2025, 5:30pm: Wolcott Town Office, Wolcott, CT