



## **CHESPROCOTT HEALTH DISTRICT**

**1220 HIGHLAND AVENUE • CHESHIRE, CONNECTICUT 06410**

**PHONE (203) 272-2761 • FAX (203) 250-9412 • [www.chesprocott.org](http://www.chesprocott.org)**

**Job Title:** Director of Health

**Organization:** Chesprocott Health District

**Office Location:** Cheshire, CT

**Salary Range:** \$110, 000- \$130,000

**Application Closing Date:** Until Filled

**Send Applications to:** [Smontavon@Chesprocott.org](mailto:Smontavon@Chesprocott.org)

### **Position Overview:**

The Director of Health of Chesprocott Health District plays a pivotal role in safeguarding and promoting the health and wellbeing of the communities of Cheshire, Prospect and Wolcott, Connecticut.

This leadership position involves strategic planning, policy development, and implementation of public health initiatives to address the diverse needs of the population. These include, but are not limited to, Connecticut Public Health Code and local ordinances and regulations. This position works with the Chesprocott Board of Directors for general administrative guidance and direction.

Trust, leadership, integrity, professional competency, excellent judgment, high degree of motivation, strong interpersonal skills and accuracy are critical.

### **Qualifications:**

- A Connecticut licensed physician and/or a Master's Degree in Public Health from an accredited University or College.
- Minimum of 5 years of experience in public health leadership or management. Including strategic planning, fiscal development, and program management.
- Registered Sanitarian is preferred
- Valid Connecticut Driver's License
- Must be eligible for approval of Appointment by the Commissioner of Public Health

- Strong understanding of public health principles, epidemiology, health promotion, and legislation.
- Excellent leadership, communication, interpersonal and collaboration skills.
- Proficiency in data analysis, research methods and evaluation techniques.

## **Essential Duties and Responsibilities:**

*This is based on the 10 Essential Services of Public Health Services and are intended as an illustration of the types of work that may be performed. The omission of specific statements or duties does not exclude them from the position if the work is related, or a logical assignment to the position.*

**1. Strategic Planning:** Develop and implement long-term strategic plans to address public health challenges, improve community health outcomes in alignment with local, state, and national health priorities. Collaborate with area health departments to increase/improve regional services.

**2. Policy Development:** Serve as a liaison to the Department of Public Health to formulate evidence-based policies and guidelines to address emerging health issues, promote healthy behaviors, and mitigate health risks within the region. Improve and innovate public health functions through ongoing evaluation, research, and continuous quality improvement..

**3. Program Management:** Oversee the design, implementation, and evaluation of public health programs and initiatives and ensuring that the district is compliant with the Connecticut Public Health Code, General Statutes and other regulatory bodies and ordinances.

**4. Budget and Resource Management:** Develop and monitor the annual budget with board members and finance committee. Establish cost containment mechanisms while optimizing resources and researching additional funding opportunities. Oversee Grant budgeting, spending and auditing quarterly reports and ensure grant guidelines meet grant deliverables. Also focus on long-term financial planning and goals for the district.

**5. Community Engagement and Collaboration:** Foster strong partnerships with community organizations, legislative bodies of member towns, healthcare providers, and Board of Directors to promote collaboration and community engagement using educational campaigns, public forums, and district wide programs.

**6. Health Promotion:** Work closely with Public Health Educator to develop and implement health promotion campaigns, educational programs, and outreach activities to promote equity, health issue awareness, and encourage preventive health behaviors which will empower individuals to make informed health decisions.

**7. Emergency Preparedness:** Work closely with the R2 Emergency Preparedness Coordinator to update and change current emergency preparedness plans and policies. Ensure ongoing education and drills to ensure the staff and health district are prepared for any public health crisis/emergency.

**8. Staff Supervision and Development:** Provide leadership, guidance, and mentorship to a team of public health professionals, ensuring a collaborative and supportive work environment conducive to professional growth, development, and respect. This includes recruitment, hiring and performance evaluations annually. Establishing staff goals including objectives and performance standards.

**9. Data Analysis and Surveillance:** Utilize data from each department to generate reports and create goals to ensure each department is successful and meets the needs of community.

**10. Regulatory Compliance:** Ensure compliance with relevant health regulations, accreditation standards, and legal requirements governing public health practices and programs. Work with Chesprocott Board of Directors on financial management and budget development, operational and HR management and evaluation of the effectiveness of programs and services. Work closely with Chairman of Board to prepare Agendas for Board of Health meetings

## **Work Environment:**

Mainly office environment with minimal physical effort. There can be field work that would possibly expose one to various weather and environmental conditions.

## **Benefits:**

- Medical, Dental and Vision
- Short/Long Term Disability Insurance
- Life Insurance (Amount of Salary)
- Vacation Time (4 weeks)
- Sick Time (1st of every month accrues 1 day)
- Personal Time (3 days)
- Holidays (14 days)
- Company Vehicle

**Chesprocott Health District is an equal opportunity employer.**

**All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.**