



CHESPROCOTT HEALTH DISTRICT

1220 WATERBURY RD. CHESHIRE, CONNECTICUT 06410

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Chesprocott Board of Directors Meeting Agenda

Cheshire Town Hall, Room # 207

84 South Main Street, Cheshire CT 06410

Wednesday, March 19, 2025, 5:30 pm.

Agenda

- I. Roll Call:
- II. Welcome
- III. Approve Minutes
 - a. February 19, 2025, Regular Board Minutes
 - b. February 20, 2025, Special Meeting-Executive Session Minutes
- IV. Communications
 - a. Summons and Complaint Notice
 - b. Notice of per capita costs sent to Chief Executives of member towns.
 - c. CT DPH Ethics Attorney
- V. Committee Reports
 - a. Finance
 - i. Monthly Financial Report
 - ii. Annual Budget Report: Approval due April 30, 2025
 1. By April 30, 2025, BOD shall provide budget estimate
 2. A public hearing on proposed budget must be held with 2 weeks' notice in a newspaper.
 3. Public Hearing date: April 16, 2025.
 4. Notice of per capita costs shall be sent to member towns no later than March 15 to Chief Executive of towns.
 - iii. Expense allocations to date related to Capitol Improvement Project
- VI. Division Report
 - a. Acting Director of Health Report
- VII. Old Business
 - a. Status of Director of Health Job search

- b. Update and Contract renewal for Willscot trailer
- c. Status of Town of Cheshire approval of Jacunski Humes Architects design plans for former Artsplace building renovation.
- d. History of Highland Ave. June 2024 lease not renewed, receipt of \$350,000 of which BOD not involved, Trailer Rental, & Former Artsplace Renovation.
- e. Status of CHD Employee Handbook (Last updated June 2018)
- f. Status of CHD Bylaws (Last updated May 2018)

VIII. New Business

- a. Director of Health Transfer of Checking Account Money into STIF Account

IX. Adjournment

2025 CHD BOD Meeting Schedule:

- March 19, 2025, 5:30 pm: ~~Wolcott Town Office, Wolcott, CT~~
Cheshire Town Hall, Cheshire, CT, Room # 207
- April 16, 2025, 5:30 pm: Cheshire Town Hall, Cheshire, CT, Room # 207
- May 21, 2025, 5:30 pm: Prospect Town Office, Prospect, CT
- June 18, 2025, 5:30 pm: ~~Wolcott Town Office, Wolcott, CT~~
Cheshire Town Hall, Cheshire, CT, Room # 207
- July 16, 2025, 5:30 pm: Cheshire Town Hall, Cheshire, CT
- August 20, 2025, 5:30 pm: Prospect Town Office, Prospect, CT
- September 17, 2025, 5:30 pm: ~~Wolcott Town Office, Wolcott, CT~~
- October 15, 2025, 5:30 pm: Cheshire Town Hall, Cheshire, CT
- November 19, 2025, 5:30 pm: Prospect Town Office, Prospect, CT
- December 17, 2025, 5:30pm: ~~Wolcott Town Office, Wolcott, CT~~