



CHESPROCOTT HEALTH DISTRICT

1247 HIGHLAND AVENUE • CHESHIRE, CONNECTICUT 06410

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Chesprocott Board of Directors Meeting Agenda

Wednesday, May 15, 2024, 5:30 pm.

Executive Session to follow regular meeting.

1247 Highland Ave. Cheshire

Agenda:

- I. Roll Call
- II. Approve Minutes
 - a. April 17, 2024, Regular BOD Meeting
 - b. April 23, 2024, Special Meeting-Executive Session
 - c. May 2, 2024, Special Meeting
- III. Communications
 - a. CT DPH Office of Local Health Administration (OLHA): Notification of DOH Resignation
 - b. CT DPH Commissioner and OLHA: Notification of H. Norcia BOD Appointment as Acting Director of Health
 - c. Lease Extension Request letter to M. Guarnieri, Marshall Enterprises
 - d. MOU Extension Request letter to Town Council Members
 - e. Ryan & Ryan, LLC. Letter Termination of services.
- IV. Committee Reports
 - a. Finance
 - i. FY 23 Final Audit Report given by Chuck Costello, Costello & Co. LLC.
- V. Division Report
 - a. Acting Director of Health Report
- VI. Old Business
 - a. Human Resource Consulting group: Update on hire of new Health Director.
 - b. Approval of Job Description of Health Director.
 - c. Lease expiration: Moving date- July 26, 2024
 - d. CMS/Fallon Moving Company contract.
 - e. Jacunski Humes Architects: Update on new schematic plans of Artsplace.
 - f. Stipend salary for additional responsibility for Acting Health Director & Chief Sanitarian.
 - g. One-On-One Meetings with Chesprocott Staff
- VII. New Business
 - a. State funding to Cheshire Health District: \$350,000.
 - b. Site Visit to Artsplace: Week of May 20, 2024
 - c. BOD Meeting Schedule for June, July, August 2024.
 - i. Next Regular BOD meeting is June 19, 2024, a Federal Holiday. Need to choose an alternate date.

Chesprocott Health District

VIII. Adjournment

Special Meeting - Executive Session Board Meetings following May 15, 2024, Regular BOD Meeting: Pursuant to CGA: Sec 1-200 (6): (A) Employment of Interim/Permanent Health Director; (B) Pending Litigation; (D) Lease, sale or purchase of real estate.